

# **Regional Extension Specialist, Community Nutrition and Health**

## **K-State Research and Extension**

**Location:** Parsons, Kansas (Could office anywhere in SE Kansas)

**Starting Date:** September 25, negotiable

### **Job Summary:**

The Community Nutrition and Health Specialist will work under the general direction of the K-State Research and Extension (KSRE) Director of the Supplemental Nutrition Assistance Program Education (SNAP-Ed) and the SNAP-Ed Coordinator, and in collaboration with the state SNAP-Ed team and the regional Family and Consumer Sciences Specialist to provide support to Extension Agents in assigned counties and/or Extension Districts and, in some capacities, statewide. The work will complement nutrition education with policy, system and environmental (PSE) approaches for KSRE SNAP-Ed, a nutrition education and obesity prevention program for low income families and individuals.

### **Required Qualifications:**

- Master's degree in Nutrition, Public Health, dietetics, Human Resource Management or relevant field and at least three years full time professional experience related to the position  
OR  
Master's degree in Nutrition, Public Health, dietetics, Human Resource Management or relevant field in process with degree completion within 3 years and at least seven years full time professional experience related to the position.
- Demonstrated ability to communicate, interact, collaborate, and network with a variety of stakeholders focused on a common goal or mission.
- Excellent interpersonal and group process skills with diverse groups of people in a team setting.
- Ability to organize and prioritize activities to meet identified program and fiscal objectives.
- Experience using Microsoft Office (Word, PowerPoint, Outlook, Excel) and web-based video/audio conferencing platforms.
- Experience in evaluation of community-based programs.
- Experience working independently and as a team member.
- Experience with diverse and under-served populations.
- Ability and willingness to travel and a valid driver's license.

### **Preferred Qualifications:**

- Community coalition or community coaching experience.
- Experience with developing PSE activities designed to support behavior change interventions.
- Experience with Cooperative Extension.
- Experience supervising others in either a paid or unpaid capacity.
- Knowledge of the Social Ecological Model of Health.
- Credentials in health related fields such as registered dietitian, certified health and wellness coach, or certified community health worker.
- PhD degree in Nutrition, Public Health, dietetics or other relevant field.

**Responsibilities:**

*In collaboration with other Kansas SNAP-Ed faculty, local Extension Agents and other regional specialists:*

- Assist with conducting local community needs assessments for nutrition and physical activity
- Design, implement and evaluate policy, system and environmental approaches to target identified needs
- Review SNAP-Ed proposals in collaboration with KSRE Family and Consumer Sciences area specialist to align SNAP-Ed with the local unit nutrition, health and wellness extension program.
- In alignment with KSU HCR guidance, assist as needed with SNAP-Ed personnel management tasks, including but not limited to:
  - Hiring
  - Orientation
  - Nutrition educator/assistant performance review
  - Disciplinary action/dismissal
- Assist with building capacity among local Extension and SNAP-Ed faculty for delivery of high quality direct education
- SNAP-Ed staff orientation, training and support.
- Assist with building capacity among local Extension staff for implementing PSE approaches, including working with schools, governments, community agencies, and the private sector
- Assist with applied research and evaluation projects
- Participate in local, state and national program activities, as appropriate
- Travel on a flexible schedule, as needed
- Be responsive to evolving position and organizational needs and perform additional duties, as needed

**How to Apply:**

Submit a letter of interest, via the Kansas State University online system ([k-state.edu/hcs/jobs](http://k-state.edu/hcs/jobs)) identifying your strengths commensurate to this position, as well as a resume and the names and contact information for three references. For additional information, please contact Linda Lamb ([llamb@ksu.edu](mailto:llamb@ksu.edu)), 785-532-1944 or Dr. Paula Peters ([ppeters@ksu.edu](mailto:ppeters@ksu.edu)), 785-532-1560.

A position offer is contingent on a successful pre-employment criminal background and driving record check. A Background Check Request form will be mailed to the successful applicant following the offer of employment.

Review of applications will begin August 21, 2017, and will continue until a suitable applicant is identified.

**Benefits:**

This is an unclassified position of K-State Research and Extension. The Kansas State University benefit package includes a retirement plan, group health and life insurance plans, worker's compensation, vacation, sick leave and other benefits. For a complete list of benefits, see <http://www.k-state.edu/hcs/benefits/>.

*Kansas State University is an Affirmative Action/Equal Opportunity Employer committed to nondiscrimination on the basis of race, sex, national origin, disability, religion, age, sexual orientation, or other non-merit reasons (including employment of disabled veterans and veterans of the Vietnam era.) EEO Coordinator: Stacey M. Warner, 121 Umberger Hall, Manhattan, KS 66506. EEO Counselor: Dr. Jim Lindquist, 123 Umberger Hall, Manhattan, KS 66506.*

06/2017